

I have just received from the lithographers 300 copies of a new ~~map~~ Loudoun County Map.

While the map has been prepared under my direction and is being distributed under my copyright it is the property of the County School Board who will receive any profit from its sale.

The plan of distribution is as follows:

The map will be sold to Community leagues, etc. for use in schools at \$2.00 each, to any individual at \$2.50. Any high school pupil so desiring may sell the maps and retain for himself 25 cents commission.

The scale of prices is made on a non-profit basis the object of the preparation and distribution of the maps is to afford grown people and school children an opportunity to know their county better. On account of a scarcity of funds the board could not place the maps in schools.

A brief description of these maps is as follows:

Size - 36x36 inches. Scale - 1 inch to a mile. Data located - Each magisterial district in color; state highways; all other roads; town, villages, etc; streams; railroad; schools; churches. In a table is given the population of towns, and the area, population, and assessed value of real property of the districts. The maps are printed on heavy white paper with wooden sticks at top and bottom.

Data for this map has been compiled from the old Taylor Map, the post-office map, U. S. Coast and Geodetic Map, and from my own knowledge and that of various other persons too numerous to mention.

Persons wishing the map can secure them from the County Treasurer in Leesburg or from my office in Purcellville. No person except high school pupils who sell them will get any profit or commission.

O. L. Emerick,

Division Superintendent.

CHARLES J. HELM
ENGRAVING-PRINTING-EMBOSSING
ILLUSTRATING-DRAWINGS-COLOR DESIGNS
TELEPHONE MAIN 2443
631 PENNSYLVANIA AVENUE, N.W.
WASHINGTON, D.C.

BUSINESS LETTER HEADS, CARDS, ANNOUNCEMENTS
ENGRAVED DESIGNS, HERALDIC COAT-ARMS, ETCHING
ENGROSSED TESTIMONIALS, RESOLUTIONS, DIPLOMAS
PERSONAL GREETING CARDS DESIGNED AND ENGRAVED

April 24, 1923.

Mr. O. L. Emerick,
Superintendent of Schools,
Louden Co. Purcellville, Virginia.

My dear Mr. Emerick:

I have forwarded to-day the balance,
150 of your Louden County maps, and hope that
you will find satisfactory.

I will send five overs for good measure,
in a day or two, as soon as I receive the roll-
ers from the mill, They only furnished the ex-
act number ordered to me.

I have sent under separate package the orig-
inal tracing and the Taylor Map.

Enclose statement for your approval.

Very truly yours,

Charles J. Helm

April 27, 1923.

Mr. Charles J. Helm,
631 Penn. Ave., N. W.
Washington, D. C.

My dear Mr. Helm:

Inclosed find school warrant for \$282.85 payable to
the Columbia Planograph Company as balance due on maps.

They have been received and I think all are O. K.

This has been a very satisfactory piece of work.

Very sincerely yours,

Division Superintendent.

OLE_RME

May 3, 1923.

Mr. James G. Hiden,
Culpeper, Va.

My dear Mr. Hiden:

I am sending you Loudoun County Map as requested in
your letter of April 30.

Very sincerely yours,

Division Superintendent.

OLET RME

J. G. HIDEN
R. A. BICKERS

HIDEN & BICKERS
ATTORNEYS AND COUNSELLORS AT LAW
CULPEPER, VIRGINIA

April 30, 1923.

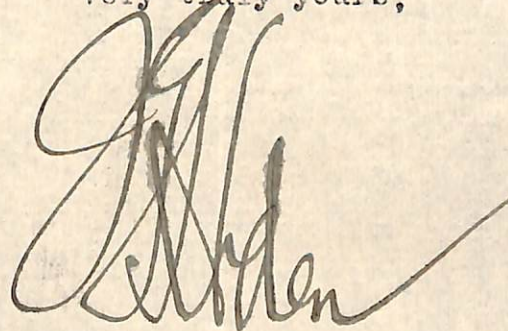
Mr. O. L. Emerick,
Superintendent of Schools,
Purcellville, Virginia.

Dear Sir:

I note the enclosed clipping in the Loudoun paper, and I am herewith enclosing check for \$2.50 for which please send me one of the maps therein described.

With kind regards,

Very truly yours,

A handwritten signature in dark ink, appearing to read "J. G. Hiden", with a long, sweeping flourish extending to the right.

JGH/M.
encs.

File

CHARLES J. HELM
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April 30, 1923.

Mr. O. L. Emerick,
Superintendent of Schools,
Louden County,
Purcellville, Virginia.

My dear Mr. Emerick:

Your letter of the 27th. inst. enclosing warrant \$282.85, all moneys due on your Loudon Co. map, was received this am, Many thanks.

Was a real pleasure to know that your map was satisfactory. I believe my-self that you have a very attractive map thanks to your thoroughness in the preparation, and patience in allowing sufficient time to properly do the work. If the mill, making the map rollers had not delayed delivery, nearly six weeks, the map would have been completed that much sooner. Have been after them for the additional sticks, and will forward them to you soon as I receive the rollers.

Wish to thank you for your invaluable assistance in the preperation of your map, and will be very pleased to see you any time you happen to be in Washington.

Very truly yours,

Charles J. Helm

Map L.R.

August 22, 1922.

Mr. Chas. J. Helm,
631 Penna. Ave.,
Washington, D. C.

My dear Mr. Helm:

It is my plan to come to see you on Thursday, August 24th about the map of Loudoun County. I can not tell yet what hour I shall come as I do not know whether I shall drive or use the train. If you are to be out for any time during the day it will help if you will leave word with the elevator girl.

I have several bids on this map but much prefer to have it done in Washington if this is possible.

Very truly yours,

Division Superintendent

CHARLES J. HELM
ENGRAVING-PRINTING-EMBOSSING
ILLUSTRATING-DRAWINGS-COLOR DESIGNS
TELEPHONE MAIN 2443
631 PENNSYLVANIA AVENUE, N.W.
WASHINGTON, D.C.

Washington, D. C., August 25, 1922.

BUSINESS LETTER HEADS, CARDS, ANNOUNCEMENTS
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*File
to Mr. Emerick etc*

Mr. O. L. Emerick,
Superintendent of Schools,
Purcellville, Loudon Co.,
Virginia.

My dear Mr. Emerick:

Herewith submit estimate to furnish a Base Map tracing suitable for reproduction of Loudon County, Virginia, from U. S. Postoffice map, showing all roads, drainage, and lettering thereon, together with added Incorporated Towns, to be shown on map by different style lettering, All school and town locations, as may be desired, to be shown by symbols. Mountains, ridges and hills appearing on Taylor Map, to be shown on map by hachures. The six school districts to be shown in distinctive colors, pink, blue, yellow, green, buff and purple. The school district names in outline large strong, black letters. Two Rivers, Potomac and Goose Creek shown in blue. Legend to show explanatory color scheme. Ruled border to enclose map.

The cost to furnish 300 copies of said map, all workmanship thereon to be first-class, printed on No. 1 Valley Paper, Government map paper, sample of paper attached hereto, maps unmounted, on 30 x 30" paper, for the sum of \$440.00.

Same map, 300 copies, 36 x 36" paper, \$560.00. *

The cost to mount said maps on cotton, with top stick and bottom roller, \$480.00.

I have introduced two separate estimates to show contrast cost of sizes. The 36 x 36" paper has to be cut from a 36 x 50 sheet, which causes great waste. If there is any feature of estimate not perfectly clear, will be pleased to take the subject up with you.

Very truly yours,

Charles J. Helm

Sept. 16, 1922.

Mr. Charles J. Helm,
Washington, D. C.

My dear Mr. Helm:

I have been delayed in taking up the matter of your quotation on the Loudoun County Map on account of duties incident to the opening of our schools.

I find in comparing your figures with those of a well-known map firm that yours appear to be much higher. For example I have a quotation for 300 maps on paper, with roller top and bottom, size 32x44 at \$500.00. This is for color work such as you quoted.

I have decided to abandon the idea of a cloth back and to use just paper with roller top and bottom. However, unless you are able to modify your figures quite materially I feel that I shall have to get this work done elsewhere.

Very sincerely yours,

Division Superintendent.

OLE_RMT

File

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September 26, 1922.

Mr. O. L. Emerick,
Superintendent of Schools,
Louden Co.
Purcellville, Va.

My Dear Mr. Emerick;

Your letter of the 25, inst. received, re the making of your map of Loudon Co. Va.

I am very pleased to receive the order for making your map, Many thanks, and shall take pride producing, both technically correct, and as handsome a map as lies within my skill to do. And have no hesitancy in predicting that we will both be proud of our map when completed. I will secure another blueprint copy of Loudon Co. from the Postoffice, and begin to prepare for use as a Base map, and transfer such data as you may furnish later to the Base map.

I will forward a contract to you in a few days.

Very truly yours,

Charles J. Helm

Received the Umbrella to day.

February 22, 1938.

Mr. Raymond V. Long,
Richmond, Virginia.

My dear Mr. Long:

Under separate cover I am sending you the tracing
of our Loudoun County map. Please have ~~made~~ ten (10)
brown or black prints made of this.

Very sincerely yours,

Division Superintendent.

OLE:RME

COMMONWEALTH OF VIRGINIA
STATE BOARD OF EDUCATION
RICHMOND

February 26, 1938

Loudoun County

file

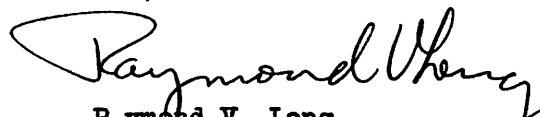
Supt. O. L. Emerick,
Leesburg, Va.

Dear Mr. Emerick:

This will acknowledge receipt of tracing of the map of Loudoun County, and we have ordered ten blue line prints. This of course will be on white back ground.

The cost of these ten prints will be \$7.25. In order to make a blue line print a negative has to be made which in this instance costs 95¢. You can make as many re-prints from this as you need at a cost of 65¢, and the prints should be mailed to you about the middle of next week.

Very truly yours,


Raymond V. Long
Director School, Buildings

WID:IS

CHARLES J. HELM
ENGRAVING-PRINTING-EMBOSSING
ILLUSTRATING-DRAWINGS-COLOR DESIGNS
TELEPHONE MAIN 2443
631 PENNSYLVANIA AVENUE, N.W.
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December 20, 1922.

AGREEMENT.

Mr. O. L. Emerick,

Purcellville, Louden Co. Virginia.

Dear Sir:

In accordance with Specifications of August 4, 1922,
I agree to furnish 300 copies of a map of Louden Co. Va.

"One Base map tracing suitable for reproduction, from
U.S. Postoffice map of Louden Co. Va., showing all roads,
drainage, and lettering thereon, together with added In-
corporated Towns, to be shown on map by different style
lettering. All School, Church and Town locations as may
be desired, to be shown by symbols. Mountains, Ridges and
Hills, appearing on Taylor map, to be shown on map by hach-
ures. The six School Districts, to be shown in distinctive
colors, pink, blue, yellow, green, buff, purple. The School
district names in out line letters in black. Two rivers
Potomac Riv. and Goose Cr. shown in blue. Legend to show
explanatory color scheme. The size of map to be, paper
size 36 X 36 in. Quality of paper like sample attached
hereto. All maps mounted on top and bottom rollers, (mould-
ing 1/2 in. round 1/2 in.) attached thereon, tacked and tape-
ed. Maps delivered prepaid to Purcellville, Va. For the sum
of \$575.00. The settlement for said maps, to be made in
two payments, \$300.00 on completion and approval of Base
map tracing. The balance \$275.00 to be paid on completion
and approval of printing, roller mounting, maps completed
and boxed."

All payments to be made to The Columbia Planograph Co,
#50-54 L Street N.E. Washington, D.C., who have furnished
desired Bond for \$575.00 to complete printing of map accord-
ing to specifications of Aug. 4, 1922.

Respectfully submitted,

Charles J. Helm

Accepted by

... *O. L. Emerick* ...

... *Dir. Supt. Schorla* ...

Dated

... *Jan. 12, 1923* ...

CHARLES J. HELM
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September 22, 1922.

file map
Mr. O. L. Emerick,
Superintendent of Schools,
Purcellville, Louden Co., Va.

Revised estimate, to be a part of, agree with, and cover all particulars set forth in specifications of August 25, 1922, relating to furnishing 300 copies of Base map tracing etc., of Louden Co., Virginia.

Excepting the Map paper size, changed to increased size 36 x 36 inches, and the quality of paper to be of a good grade Map paper. Paper to be approved before proceeding with the printing of map.

Added item of top and bottom rollers, (Moulding 7/8 in. and Round 7/8 in.) attached thereon, tacked and taped, for the sum of \$540.00.

Charles J. Helm

McCONNELL SCHOOL MAP CO.

NOT INC.

213 INSTITUTE PLACE

CHICAGO, ILL. Feb. 21, 1922.

Mr. O. L. Emerick,
Supt. of Schools,
Purcellville, Va.

Dear Sir:

We notice you want a map of Loudoun County. We can make you 300 maps of the county on a 32" by 44" for \$600.00. These maps would be lithographed in colors with cloth back, mounted with a roller top and bottom. If you want it on heavy paper, the same as what the maps are printed on, with roller top and bottom, 300 maps would cost you \$500.00. These would be also 32" by 44"; or we can print the map on a sheet 40" by 54", which costs \$620.00. The reason I mention those sizes is that is the size of the paper that we use and the quantity that you want is too small to have special paper made, and you might just as well have it the full size, as to cut it down. The 40" by 54" with cloth back will be mounted with roller top and bottom.

We should furnish the data in the way
you mention.

Yours very truly,

JM/PB

McCONNELL SCHOOL MAP CO.



HOME OFFICE
MURPHY BUILDING
32-34 E. GEORGIA ST.
INDIANAPOLIS, IND.

CABLE ADDRESS
NAMAPCO INDIANAPOLIS

ESL:AG:F.

PRINCIPAL BRANCHES
119-121 NASSAU ST.
NEW YORK CITY
107-109 NO. MARKET ST.
CHICAGO, ILL.

Indianapolis, Indiana.
February 23, 1922.

Mr. O. L. Emerick,
Division Superintendent,
Loudoun County,
Purcellville, Virginia.

Dear Sir:

Your letter of the 17th in which you mention that you are interested in having three hundred copies of Loudoun County, Virginia map made has had our attention.

It is our understanding that you can furnish us an old map from which we could get some information to use in making up this map and taking this into consideration we will estimate that the cost for making up a drawing, plate, printing, etc., would run about \$650 to \$700. This is for the original copy and three hundred additional copies.

In case you want us to go ahead and make up this map for you please give us definite information regarding the details you would want shown. We presume though from the second paragraph of your letter that you would merely want roads, streams, mountains, towns, churches and schools given.

We shall be glad to be of service in any way possible.

Very truly yours,

NATIONAL MAP COMPANY,

E. D. Harrison

Mgr. Commercial Map Dept.

Enc.
M&L ✓
SUS ✓
MGC ✓

Sept. 23, 1922.

Mr. Charles J. Helm,
631 Penn. Ave.,
Washington, D/ C.
My dear Mr. Helm:

I accept your offer to make the Loudoun County map
and shall give you data for it within two weeks.

I left your umbrella with elevator girls yesterday.
Many thanks for it.

Very sincerely yours,

Division Superintendent.

OLV-RME